



12 October 2021

Dear Parents/Carers and Year 5 Students

Our school student leadership positions are open for nomination.

To develop the potential of future leaders we need to identify students that lead by example and have a strong commitment to our school values. From our Year 5 cohort of students four School Captain positions for 2022 will be selected first, allowing the non-successful applicants to apply for the remaining leadership positions. All leadership positions will be recognised as captains (rather than captain and vice-captains), as agreed in 2017.

Our Student Council will consist of the School Captains (x4) as official members and the other Year 6 Student Council positions will be determined by a class vote in 2022. The other previously elected 2022 student captains will not be eligible as potential nominees as they hold annual leadership positions throughout the school year.

To ensure a fair and transparent process a Runcorn Height State School Student Leadership Application Package has been developed and can be downloaded from the school website. If you or your child do not have access to the internet at home your child can download a copy when at school or can be provided with a paper copy if required.

The Student Leadership Application Package includes:

- Student Leadership
- Student Leadership Positions
- Student Leadership Position Descriptions
- Student Leadership Qualities
- Processes for Selection and Appointment
- Speech Criteria Matrix
- Interview Questions
- Selection Process for all other student leadership positions
- Application, Speeches, Voting and Notifications Selection Timeframes
- Appendix – School Captain Application Form and all other School Leader's Application Form

If you or your child/ren have any questions or concerns please contact your child's classroom teacher or Deputy Principal, Samantha Brown.

Ms Janine Leach
Principal

Mrs Samantha Brown
Deputy Principal



Nomination Form for School Captain 2022

Name:

Class:

I wish to apply for the 2022 School Captain.

I understand that if I am successful in being appointed as a School Captain, my role would include completing the tasks outlined in the role description of the School Captain's positions.

In order to carry out this role I will:

- Consistently follow and promote the Runcorn Heights State School **STAR** expectations
- Get along** by being helpful, friendly, considerate and polite to school staff, school visitors and students.
- Be **persistent** and always do my best and **AIM high**
- Be well **organised** and volunteer to assist around the school
- Communicate in a **confident** and friendly way
- Be **resilient** and remain composed in difficult situations
- Wear** my recommended school uniform with pride.

Endorsement of Nominee

Nominee:	
Year 5 Peer:	Name:
Year 5 Class Teacher/or Staff Member	Signature
Parent Name:	Signature:

A written or video application (no more than 3 minutes) must be handed in with your nomination form.

Prepare a written or video application summarising your participation in school and outside school activities and the level of participation in those activities. Include in this application three personal goals, what you think are the qualities of a leader and name three things that you would like to at Runcorn Heights State School.

Application Type

Tick one of the following:

- Written Application
- Video Application



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Here are some questions that can help you with your application to be a school leader in 2022.

- What are the personal qualities that you think are important for a school leader?
- What responsibilities have you had at school in the past?
- How have you assisted staff and/or students in the school?
- What responsibilities and leadership opportunities have you had outside school? eg music, dance, sport, Scouts, Guides etc
- What are your ideas and opinions about what you would like to see happen to improve the school's facilities and resources?

Complete and return your nomination form and application to your class teacher by Thursday 21 October 2021.

Once the captain positions have been announced the applications will be open for the other leadership positions. There will be one application form for all these positions, with a section to indicate the nominated leadership position by the student. Students can nominate for more than one position; however, they need to indicate their preference, up to a maximum of three.

Only the House Captains will be voted for by their peers. Nominees will need to give a short speech in front of Year 5 students from their sporting house. Selections will then be made by the staff, considering the student's application, past school experiences and may include the student's other out of school sporting /leadership experiences, and the votes.

All other positions will be selected on the application and past school experiences.

A formal Leadership Induction Ceremony will be held in 2022 and information regarding this event will be sent early next year.

Thank you for your interest in school captaincy positions in 2022 and we wish all the best to our students who are aspiring to leadership positions next year. We value your efforts and energy in pursuing your future goals. This is a step towards building your capacity to experience the opportunity to pursue the next phase in your life. No matter which way the pendulum of an application or leadership process falls you need to know that by trying and learning from each experience you are working today towards goals for your future. Value your contribution! Your aspirations and efforts are truly amazing!

All the best,

Ms Janine Leach
Principal

Mrs Samantha Brown
Deputy Principal



Application Form for Student Leadership Positions in 2022

Name:

Class:

I wish to apply for the following captain's positions (please number in preference, up to only 3, if applying for more than one position)

<input type="checkbox"/> House Captain	<input type="checkbox"/> Band Captain	<input type="checkbox"/> Strings Captain	<input type="checkbox"/> Languages Japanese Captain
<input type="checkbox"/> Choir Captain	<input type="checkbox"/> IT Captain	<input type="checkbox"/> Library Captain	

I understand that if I am successful in being appointed as a captain, my role would include completing the tasks outlined in the role description of the captain's positions.

In order to carry out this role I will:

- Consistently follow and promote the Runcorn Heights State School **STAR** Expectations
- Get along** by being helpful, friendly, considerate and polite to school staff, school visitors and students.
- Be **persistent** and always do my best and **AIM high**
- Be well **organised** and volunteer to assist around the school
- Communicate in a **confident** and friendly way
- Be **resilient** and remain composed in difficult situations
- Wear** my recommended school uniform with pride.

Endorsement of Nominee

Nominee:	
Year 5 Peer Name:	Name:
Year 5 Classroom Teacher or Staff Member	Signature:
Parent/s Name:	Signature



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Please **complete** the questions and return to your class teacher by **Monday 15 November 2021**.

Name:

Class:

Why do you wish to be a captain for your chosen area/s?

What qualities do you have that would make you a good captain for your chosen role/s?

How have you participated in school activities that demonstrates commitment to your chosen role/s?

Please add any additional comments