



# Student Participation Agreement: Digital Learners' Programme 2024

## General use

1. I understand it is recommended that I **bring my personal iPad to school each day**.
2. I will ensure the **iPad is charged** and ready to use at the beginning of each school day.
3. I will hold the **iPad with two hands** when carrying it and **will walk** with it at all times.
4. I will **ensure my iPad is kept in my school bag to and from school**.
5. I will **keep food and drinks away** from my iPad at school.
6. I will **immediately report any accidents or breakages** to my parents and teachers.
7. I will **seek permission** from individuals prior to taking photos and recording sound or video.
8. I will follow all staff directions in relation to the use of my iPad.
9. I understand that if any damage to a device through substantial negligence of the school, the school will cover the cost of repair. If damage is caused by deliberate or careless actions of a student (owner or others), the cost of repair will be passed onto those involved and necessary behaviour consequences may apply. The decision around the responsibility for repair costs is at the discretion of the Principal.

## Content

1. I will use digital devices only to **support my school learning program** whilst at Runcorn Heights State School.
2. I permit my teachers and parents to **perform checks** to monitor that I have not installed illegal/unsuitable software applications and content and to check the websites which I visit. I understand there will be **consequences** for inappropriate use including, but not limited to, loss of privilege of using the iPad for a period of time and/or the option to bring a personal iPad to school.
3. I am responsible to ensure my iPad is **backed up and updated regularly**.

## Safety and Security

1. Whilst at school, I will only connect my iPad to DOE's Managed Internet Service. I am not permitted to access 3G Internet at school.
2. Whilst at school, I will **only go to websites at school** that support my learning activities.
3. I will only use my **school email account** for mail related to my learning and ensure the content of all emails adheres to the school's Student Code of Conduct.
4. I will be **cyber safe** and **cyber smart** when using the internet.
5. I will demonstrate **etiquette** when using any digital device with regard to other people.
6. I will **only take photos and record sound and video** when granted permission by my teacher and only using approved digital devices.
7. The school name, crest or uniform must not be used in any way which would result in a negative impact for the school and its community. I will not post photos, audio or video of such. I will not post photos of other students which will identify them through their uniform, surroundings, name or words (written or audio).
8. I will use all digital devices in accordance with *Appropriate Use/Behaviour of School Network* guidelines regarding **ethical use** of equipment, technology, use of legal software, use of the Internet and the protection of personal data.
9. For security reasons, I am **not to share account names and passwords** with anyone unless when requested by *Runcorn Heights State School* staff when servicing the iPad.
10. I am **responsible for the security and use of my iPad while at Runcorn Heights State School**. Storage space will be provided for students to place their equipment during lunch, play breaks and when not in use.

I have read and understand the Runcorn Heights State School Digital Learners' Handbook and the Runcorn Heights State School Student Code of Conduct. I agree to abide by the guidelines outlined in both documents.

I am aware that non-compliance or irresponsible behaviour, as per the intent of the Student Participation Agreement and the Student Code of Conduct, will result in consequences relative to the behaviour, to be determined by the school. I understand that these expectations also apply when using other school technology equipment.

### Prep – Year 2 students (do not need to sign)

**I have explained the content of this document and believe \_\_\_\_\_ (name of student) understands this responsibility.**

Name of Parent/Guardian: \_\_\_\_\_ Parent Signature/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_ Class: \_\_\_\_\_

### Year 3 to 6 Students

Name of Student: \_\_\_\_\_ Student Signature: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Class: \_\_\_\_\_