



# GENERAL MEETING MINUTES

**DATE:** WEDNESDAY 15<sup>TH</sup> MAY 2019

**TIME:** 6:30PM

**LOCATION:** LEARNING RESOURCE CENTRE (LIBRARY)

## In Attendance

Josh Peick, Samantha Daly, Kylie Nilsson, James Daly, Christina Hickson,, Sarah Neil, Laura Russell, Jo Fraser, Robin Ellison, Jacqui Jones, Dan Nielsen, Maria Healy, Andrea Hind, Kerrelyn Mahoney, Michelle McLaren, Bek Steadman, Marion Venz, Sue Brain, Shaun Leach, Jessie Martin, Richelle Evans

## Apologies

Katherine Brown, Tracey White, Rebecca Butwell, Duncan Pegg, Kim Marx.

## Welcome

Samantha welcomed the committee and opened the meeting at 6:34pm

## Minutes from Last Meeting

Andrea Hind Presented the minutes from March General Meeting and also the Special Meeting held on May 1<sup>st</sup> 2019.

**Motion:** The Minutes from March 2019 were true and correct.

**Motioned:** Andrea Hind

**Seconded:** Sarah Neil

All in favor

**Motion:** The Minutes from Special Meeting held 1<sup>st</sup> May 2019 were true and correct.

**Motioned:** Andrea Hind

**Seconded:** Sarah Neil

All in favor

## **Business Arising from last meeting**

N/A

## **Correspondence In & Out**

Quast membership renewal invoice

**Motion: Not to renew Quast membership**

**Motioned: Kylie Nissen**

**Seconded: Bek Steadman**

**All in favor**

## **Confirmation of Executive Committee's Decisions**

Easter Cup Cake Stall

Endorse Karrawatha Music Camp

Gala Day

District Sports

## **Treasurers Report**

See Appendix 1

**Motion: Treasurers Report is true and correct**

**Motioned: Kylie Nissen**

**Seconded: Richelle Evans**

**All in favor**

## **Tuckshop Closure Update**

See appendix 1

**Motion: To donate left over food as per spreadsheet from the Tuckshop to the local Food Bank.**

**Motioned: Josh Peick**

**Seconded: Bek Steadman**

**All in favor**

**Motion: To trail Sushi Pro P & C will pay costs accordingly to order and orders will be via Flexi Schools**

**Motioned: Josh Peick**

**Seconded: Maria Healy**

**All in favor**

## **Fundraising Report**

See appendix 1

## **Election Day BBQ**

Federal Election has been called for Saturday 18th May 2019 the P & C will run a BBQ stall from 7:00am until 5:00pm (or until all sold).

Keys to be organized with Judith in the Office, school to provide marque and 2 bins

## **Disco**

More cheese pizza and pizza to be separated onto separate flavor stations

## **Mother's Day Stall**

**Motion: To allocate \$1000 to spend on Mother's Day purchases for 2020**

**Motioned: Josh Peick**

**Seconded: Jessie Martin**

**All in favor**

## **Under 8's Day**

100 preorders so far, donuts will be counted as 1 Red food day this term.

**Motion: \$250 budget for the purchase of goods for under 8's day.**

**Motioned: Josh Peick**

**Seconded: Kerrelyn Mahoney**

**All in favor**

## **Family Photography Fundraiser**

**Motion: Hold Laura Jean Photography Session on 28<sup>th</sup> July 2019**

**Motioned: Josh Peick**

**Seconded: Richelle Evans**

**All in favor**

## **Cash for Coins**

Josh has contacted call center for update on our application Josh was told the application is still pending but will follow up and should be approved by next week. Josh to follow up if no Word.

## **Rebel Sport Vouchers**

**Motion:** Cash Rebel Sports credit in for sports equipment.

**Motioned:** Josh Peick

**Seconded:** James Daly

All in favor

## **Principal Report**

See appendix 1

### **Endorsements:**

RHSS students attend the Beenleigh Eisteddfod

Year 3 to Visit Planetarium in July

Year 1 Excursion in September

Prep to Year 4 Resource Fee \$100 – Resource Fee will be now extended to year 4 in 2020.

**Motion:** The Principal Report to be accepted

**Motioned:** Dan Nielsen

**Seconded:** Richelle Evans

All in favor

## **Change to Excursion Endorsement**

Samantha wanted to see if there would be a way that the P & C could endorse all regular school activities at the start of the year to save delay in notes being sent out to families for the school activities. Dan has explained there are legal reasons as to why this can't happen and will seek legal advice if to if change can be adopted

## **Hats**

There has been increasing voice of parents that they would like to see hats sold at the office, it is now inconvenient for families to travel to Garden City to purchase from Lows. Can the school purchase 20 hats to have on stock for families to buy from the office. It was discussed that this would probably breach the contract with Lows and also the fact of taking away from the already busy staff in the office.

## **Drop off Zone**

Samantha brought up about the hazard the drop off zone has been presenting with parents not following the rules and endangering student's safety.

## **Grant Writing Process**

Samantha has created a new policy for the grant writing process to allow for easy process that will identify if a grant is the right fit for the school and P & C to apply for.

## **Social Media Policy**

**Motion: Remove previous Executive from the Facebook account**

**Motioned: Josh Peick**

**Seconded: Jo Fraser**

**All in favor**

## **Just One Thing**

Samantha has an idea to send out a letter asking parents to commit to just one activity at school through the school year. A draft copy of the letter will be sent out to review and make sure no other activities or events have been missed.

## **Motions on Notice**

N/A

## **Application for Membership**

2 new memberships received

Shaun Leach

Sue Brain

**Motion: New Memberships to be accepted**

**Motioned: Andrea Hind**

**Seconded: James Daly**

**All in favor**

## **Next Meeting**

Wednesday June 19<sup>th</sup> 2019

Meeting closed at 8:30am