



27th November 2018



Dear Parents

Re: Prep Student Resource Scheme Payment 2019

In 2019, we are offering parents the opportunity to participate in the Student Resource Scheme for the 2019 school year. Parents will not have to make any purchases for any school supplies or stationery during the year. All your child's necessary requirements for their schooling will be provided under the resource scheme. This scheme offers convenience and substantial savings due to economies of bulk purchases.

The cost to participate in 2019 will be **\$100.00** and the school will supply the following items and more. A comprehensive list of resources required is available upon request.

- Take home folder (taken onto Year 1)
- Prep Record Book
- Reams of paper, cardboard materials, scrapbooks etc
- Crayons, felt pens, pencils, whiteboard markers etc
- Glue, sticky tape, scissors, collage materials & craft supplies
- Paint, playdough,
- Cooking Ingredients
- Laminating
- Photographs



Please find attached a Participation Agreement Form which needs to be completed and handed into the office or by emailing the form to theoffice@runcheigss.eq.edu.au by Tuesday 4th December. An invoice will then be issued and sent via email.

Payments can then be made by BPoint using either Visa or Mastercard. Open the emailed invoice and click on the link to pre populate the information, which you will find at the bottom left hand side of your child's invoice. (see over and follow the instructions to complete payment).

Payments can also be made by cash at the school office between 8am to 3pm Monday to Friday.

Payments will need to be paid by Friday 25th January 2019 will ensure your child has access to resources from the first day of school.

If you have any concerns or queries, please contact the school office on 3711 8333.

Yours sincerely

Mr Dan Nielsen
Principal



PRE-POPULATION OF INVOICE DETAILS

TAX INVOICE

INVOICE NUMBER: 10-101-2017
 INVOICE DATE: 10-10-2017
 INVOICE REF: 10-10-2017
 ORDER NO: 10-10-2017

Page 1 of 1

Item Description	Quantity	Unit Price	Tax Amount	Total
Top Road component	1.00	21.00	21.00	21.00
*GST Excluded				21.00
INVOICE TOTAL:				21.00

PAYMENT METHODS

Online Card Payment

CRN: 1234567891234

Invoice No. 20447

Please pay each invoice individually. Invoices can be paid by card via BPoint

<https://www.bpoint.com.au/payments/dete/>

Customers can click on the BPOINT link at the bottom of the invoice

PRE-POPULATION OF INVOICE DETAILS

BPOINT
Bill Payment

Online Card Payment

CRN: **1234567891234**

Online Card Payment Invoice No. **20447**

Please pay each invoice individually. Invoices can be paid by card via BPoint

<https://www.bpoint.com.au/payments/dete/>

The BPOINT **Web Link** at the bottom of the invoice is hyperlinked with information from the invoice.

Once the customer clicks on the link the BPOINT page opens up and pre-fills all the required information.

PRE-POPULATION OF INVOICE DETAILS

Supported by the
CommonwealthBank

BPOINT
Receivables Solution

Make a BPOINT Payment

Biller Code: 1002534 (Department Of Education And Training)

Customer Reference Number: 1234567891234

Invoice Number: 20447

Student Name (Maximum 20 characters): James Richardson

Amount (AUD):

Select your payment option:

All the required information is pre-filled.

Customers enter the amount they wish to pay and their payment method