



Runcorn Heights State School

RHSS School Council

Elected parent members

To be eligible for election as an elected parent member, a person must:

- ✓ not be an official member;
- ✓ not have been convicted of an indictable offence, unless the minister gives approval under the Act;
- ✓ be the parent of a child attending the school; and
- ✓ submit a nomination in accordance with the election procedures described at Schedule 3.

A person is eligible to vote for an elected parent member if that person is eligible to be elected as an elected parent member.

Each elected parent member holds office for a term, not longer than two years, determined by the school council prior to conducting the election for that member.

School Council Meetings

- A school council must meet at least twice in each semester.
- School council meetings are at the times and places the school council decides.
- The chairperson must, where possible, give written notice of the time and place of a meeting of the school council to each of the members at least 7 days before the day of the meeting.

At the P&C meeting on the 23rd August parents are able to vote on the acceptance of the School Constitution. Once the Constitution has been accepted then the voting process for both staff and parent representatives will commence.

The newsletters will provide all interested parents with the processes and dates involved in the election. If you require any further information, please contact Maria Healy mheal3@eq.edu.au.



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Membership Role Description

As a member of the school council you will be required to:

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| <ul style="list-style-type: none">• Be conversant with the School Council Constitution and the <i>Education (General Provisions) Act 2006</i>• Be familiar with the Department of Education and Training's strategic plan• Be familiar with the school's strategic plan• Understand the philosophy and core values on which the school's services and programs are based• Demonstrate a personal suite of values aligned to realising harmonious and constructive conversations and decision making• Offer an array of personal capabilities to assist creative and productive discussions and decision making relative to the strategic responsibilities of the school council• Be able to work cooperatively with other council members to ensure productive and constructive discussion• Be able to leave aside personal agendas and bias• Assist in strategic planning and development• Understand the difference and the delineation between operational, governance and strategic issues | <ul style="list-style-type: none">• Liaise with relevant stakeholder groups to effectively represent views and opinions of staff, parent and community bodies• Engage in shared leadership• Work with other council members, school personnel and other decision-making bodies, for the benefit and betterment of all students and the community• Demonstrate ability to follow through on tasks and meet associated timelines• Attend council meetings as required• Represent the school council and support decisions made• Actively promote and portray a positive image of the school council• Undertake extra activities or duties as requested by the council or the chair• Approve key strategic documents, as well as reviewing and monitoring school performance• Develop strategic initiatives that meet the unique needs of the students of the school• Keep the broad school community involved in the activities of the school council |
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