



**Runcorn Heights State School
Parents & Citizens Association
MINUTES OF GENERAL MEETING**

Meeting Held	15 th March 2023
Location	New Administration Building, Runcorn Heights State School
Attendance	Elizabeth Court, Josh Peick, Michelle McLaren, Kristy Burns, Kerry Bumstead, Alison Frazer, Genevieve Clarke, Pam Ruddell, Beth Grigsby, Amanda Marvin, Laura Russell, Julie Chapple, Derrick Logan, Thomas Bumstead
Apologies	Marion Venz
Chair	Elizabeth Court

AGENDA ITEM	
Meeting Opened	Meeting Opened at 7:17pm
Attendance and Apologies	As per attendance sheet Apologies - Recorded
Confirmation of the minutes of the previous GM	That the February minutes be confirmed as a true and correct record of the meeting held 15 th February 2023." Moved: Beth Grigsby; Seconded: Pam Ruddell; Carried
Correspondence Inward/Outward	Nil
Business Arising from Previous Meetings	<ul style="list-style-type: none"> • Aussie Fundraising ideas • Colour Run • Term 2 Mother's Day Stall
Confirmation of Executive Committee's Decisions	P&C Donated \$250 for NAPLAN Fruit
Treasurer's Report Derek Logan	<p>Bank Statement + Closing Bal \$41,337.91</p> <ul style="list-style-type: none"> • Derek to Train new Treasurer Kerry Bumstead • Eftpos Machine- processed. • P&C approved. • \$29 per month • 1.1% <p>Thank you from outgoing treasurer Derek Logan for being a part of the P&C</p> <ul style="list-style-type: none"> • All Bills Paid • Containers for change • Request zoom subscription refund reimbursement. • Kerry to sort CommBank accounts once shown. <p>Motion: That the treasurer's report be accepted as a true and correct. Moved: Derek Logan, Seconded: Amanda Marvin. Motion Carried</p>



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Fundraising Report	Nil
Grants	Nil
Chaplain Report Marion Venz	<p>Start of the year has kicked off well with following activities.</p> <ul style="list-style-type: none"> • FriYay • Breakfast Club is going well- keeping to 12 loaves of bread. • Sushi Day - Thursday the 23rd <p>Easter holiday camp</p>
Principles Report Pam Ruddell	<p>Acknowledgment of Country Noted: Thanking Michelle, Derek, Josh and Bek for all their hard work and dedication in their 2022 executive roles.</p> <p>Discussed:</p> <ul style="list-style-type: none"> • Current enrolment number is 695. • 2023 budget is \$514,000. • Busy week 8-10 <ul style="list-style-type: none"> ○ NAPLAN ○ Year 6 camp-Emu Gully ○ Monday the 20th is Harmony Day- all student encouraged to wear cultural dress or Orange. ○ Tuesday the 21st parent teacher interviews ○ Wednesday the 29th is School photos. ○ Friday the 31st P-2 Easter Hat Parade + Free Dress (Gold Coin Donation) ○ Potential School council meeting week 9- TBC ○ International woman's day + Holi Festival • 15/3 was Clean up Australia Day • Japanese Study tour went well - thank you Sensei. • 3-6 Cross Country was a success with Logan in 1st, Cunningham in 2nd, and Oxley 3rd. • Prep Vision Screening went well. • Afternoon tea with read to succeed parent and family members- tbc. <p>Noted: A Psychologist has been employed - Rebecca will work Monday & Wednesday even weeks</p> <p>Noted: Successful Grant Application of \$65,000 to refresh to old prep space at the back of the new admin building, with an additional \$30,000 from the school.</p>



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	<p>Discussed a request for the P&C to donate \$1000 per grade (4,5,6) which will be used to subsidise the costs of the camp buses.</p> <p>Motion: Moved: Michelle McLaren, Seconded: Pam Ruddell. Motion Carried</p> <p>Discussed donation from the P&C of \$250 to supply fruit for students completing NAPLAN.</p> <p>Motion: Moved: Michelle McLaren, Seconded: Pam Ruddell. Motion Carried</p> <p>To be discussed at next meeting:</p> <ul style="list-style-type: none">• Cold water fountains on ovals <p>Motion: That the principles report be accepted as tabled. Moved: Pam Ruddell, Seconded: Alison Frazer. Motion Carried</p>
General Business	Trialling new meeting day to a Thursday- TBC Cookie Dough fundraiser-TBC
New Members	Nil
Motions on Notice	Nil
Next Meeting	Next meeting Wednesday 19th April 6.30 pm
Meeting Closed	Closed by Elizabeth Court at 8:14pm

Minutes taken by:
Confirmation of Minutes
Chair Name:
Signature:
Date: