



# Runcorn Heights State School Parents & Citizens Association MINUTES OF GENERAL MEETING

MEETING HELD:	Wednesday 18th August 2021
LOCATION:	Zoom online meeting
ATTENDANCE:	Michelle McLaren, Alison Frazer, Janine Leach, Derek Logan, Josh Peick, Marion Venz, Laura Russell, Christina Hickson, Amanda Marvin, Kristy Burns, Cr Kim Marx
APOLOGIES:	Sarah Neil, Tracey White, Chantelle Logan
CHAIR:	Michelle McLaren

ITEM	SUBJECT	ACTION	BY WHOM
1.	Meeting Opened	6:34pm by Michelle McLaren.	Michelle McLaren
2.	Attendance and Apologies	As per Attendance sheet Apologies – recorded	
3.	Present and Accept last meetings minutes	<b><u>Motion:</u></b> That the last meeting minutes are accepted as true and correct. Amendment to previous minutes, Krispy Kreme close of date was July not September as recorded. Motion moved by Michelle McLaren Second Josh Peick Motion carried - all in favour	Michelle McLaren
4.	Correspondence Inward/Outward	Nil correspondence inward/outwards	Michelle McLaren
5.	Business Arising from Previous Meetings	Nil previous business	Michelle McLaren
6.	Confirmation of Executive Committee's Decisions	Nil executive meeting during the month	Michelle McLaren
7.	Treasurer's Report	Main Acc:\$30 640.23 Building Acc: \$10 387.32  MYOB price increase from \$109 to \$120 per month, Derek to follow up.  Attached statements below.  <b><u>Motion:</u></b> That the Treasurer's Report is accepted as true and correct. Moved – Derek Logan Second – Marion Venz Motion carried – all in favour	Derek Logan
8.	Fundraising Report	Colour run booklets have been distributed, currently the highest sales are 4/5M, 1/2J and 2C.  Krispy Kreme - 12 bonus boxes remaining for sale. Staff are able to collect from the tuckshop and parents are to collect from the P&C shed near the school hall from 2:15. If unable to collect at this time please contact Michelle McLaren to	Michelle McLaren



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		<p>arrange an alternative.</p> <p>Father's day stall is Wednesday 1st September and we will find out over the weekend if volunteers are allowed on site. if volunteers are not allowed on the school grounds due to Covid restrictions then teacher aides may be able to help at the stall.</p> <p>Zooper Dooper fundraiser possibly to be held in week 2 of Term 4.</p> <p>Cadbury chocolate fundraiser in Term 4, week 2 to week 4. Bigger variety box with an opt in option for parents, kindly link and the community. There is a 48-72 turnaround between orders being received by Cadbury and delivery to the school.</p>	
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9.	Grants	Nil current grants	Michelle McLaren
10.	Chaplain Report	<p>Breakfast club is back on this week, thank you to Michelle and teachers for helping out during the week.</p> <p>Sparkle is ongoing and the feedback from the students has been very positive.</p> <p>Trivia night at the Runcorn Tavern is on the 4th September at 6:30pm. It is \$25 per person with food included. 8 people maximum per table. The theme for the night is footy.</p> <p>Motion to accept Chaplain report moved by Marion Venz Second by Amanda Marvin Motion carried - all in favour.</p>	Marion Venz
11.	Principals Report	<p>Principals Report tabled.</p> <p><b><u>Motion:</u></b> That the Principal's report is accepted as true and correct. Moved – Janine Leach Second – Derek Logan Motion carried - All in favour</p>	Janine Leach
12.	General Business	<p>Quotes have been obtained by the school for the supply and installation of benches for the top oval and I block. Installation will be completed after school holidays.</p> <p>Reading resources for the library will obtain quotes after stocktake on what is required. There will be an audit of resources in the library next week.</p> <p>Air conditioning quote for Chappy Marion is \$2765 for supply and install of roof mounted unit. Motion raised for \$2765 taken from the building fund to donate supply and installation of air conditioning in Chaplain's room. Motion moved by Derek Logan Second - Josh Peick Motion carried - all in favour.</p>	Michelle McLaren



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		Nominations are open for Parent Representative School Council. Please contact Runcorn Heights state school to express your interest in nominating.	
13.	New members	Not Applicable	Michelle McLaren
14.	Motion's on Notice		Michelle McLaren
15.	Meeting Closed	7:50pm	Michelle McLaren

The next General Meeting will be held on Wednesday 20th October 2021.

Via Zoom online meeting.

Minutes taken by Rebekah Steadman